

Town of Starkey
Year End 2019
Organizational Meeting 2020

Members Present: George Lawson, Supervisor
Fred Shoemaker, Councilman
Jack Ossont, Councilman
Alan Giles, Councilman

Members Absent: Bill Holgate, Councilman

Also, Present: Ralph Warren, Highway Superintendent
Caryl Sutterby, Councilwomen Elect
Jeremy Hall, Councilman Elect

Recording Secretary: Candace Iszard, Clerk

The year-end / organizational meeting of the Town of Starkey Board held December 27th, 2019 at the Starkey Town Hall, 40 Seneca Street, Dundee, Yates County, New York was called to order 3:30 pm by George Lawson, Supervisor.

Meeting night: A motion to continue:

- Town Board –to hold regular monthly meetings on the first Thursday after the first Monday of each month at 7:00 PM at the Town of Starkey Hall, 40 Seneca Street, Dundee, NY
- Zoning Board of Appeals - to hold meetings on the third Thursday of each month as needed at 7:30 PM at the Town of Starkey Hall, 40 Seneca Street, Dundee, NY
- Planning Board - to hold regular monthly meetings on the first Tuesday of each month at 7:30 PM at the Town of Starkey Hall, 40 Seneca street, Dundee, NY

Motion: Alan Giles Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

A motion to use Five Star Bank as a depository for funds and other banks as amended by the Board. Deposit limit set at \$2,000,000.

Motion: Alan Giles Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

A motion to appoint Bill Holgate and Caryl Sutterby as the audit committee for 2020.

Motion: Jack Ossont Seconded: Alan Giles Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

A motion to use The Observer as the primary Town Official Newspaper for legal notices.

Motion: Fred Shoemaker Seconded: Jack Ossont Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

A motion to approve the following 1-year appointments, 1/1/2020-12/31/2020:

Attorney for the Town	Jeffrey Graff
Historian	Terri Grady
Bookkeeper	Helene Ribble
Town Hall Custodian: Inside	David Hutchens
Town Hall Custodian: Outside/Clean-up	Michael Westfall
Planning and Zoning Sec	Peggy Carr

Motion: Jack Ossont Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

A motion to reappoint Terry Campbell to the Zoning Board of Appeals for a 5-year term, 1/1/2020 – 12/31/2024.

Motion: Alan Giles Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

<u>A motion</u> to approve the following salaries	<u>2018</u>	<u>2019</u>	<u>2020</u>	
Supervisor	9,000	12,000	12,000	
Council person (4)	1,700	1,800	1,900	
Justice	9,500	9,700	10,000	
Highway Superintendent	45,000	45,000	50,000	
Town Clerk/Tax Collector	33,000	26,000	28,000	
Assessor	32,000	33,500	35,000	
Code Officer	33,000	34,000	35,300	
Motion: <u>Jack Ossont</u>	Seconded: <u>Fred Shoemaker</u>		Appr: <u>4-0</u>	
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont			Noes: None	

A motion to approve the following Clerk Fees:

Marriage license	\$17.50		
Certified copy	\$10.00		
Photocopy	\$ 0 .25		
Returned check fee	\$25.00		
Genealogical service	\$10.00 minimum		
Motion: <u>Alan Giles</u>	Seconded: <u>Fred Shoemaker</u>		Appr: <u>4-0</u>
Ayes: George Lawson, Alan Giles, Bill Holgate, Fred Shoemaker, Jack Ossont			Noes: None

A motion to approve the following zoning fees:

Building Permit.....	\$10.00 min. subject to sliding scale equal to \$1.00 charge per \$1,000.00 building cost.		
Building without permit.....	double normal fee (see above)		
Building Permit renewal.....	\$10.00 min.		
Cert of Occupancy.....	no charge		
Demolition Permit.....	no charge		
Camper Permit.....	\$10.00 yr.		
Fire Inspection.....	1 st no charge		
	2 nd \$25.00		
Operating Permit.....	\$25.00		
Special Use Permit & Variances.....	\$100.00		
Zoning Board of Appeals App.....	\$100.00		
Wastewater System Permit			
Tank.....	\$20.00		
Leach Field only.....	\$20.00		
Tank & Leach Field.....	\$40.00		
Zoning Book, Comprehensive Plan	\$15.00		
Subdivision Regulations.....	\$10.00		
Junkyard Storage Regulations.....	\$10.00		
Wastewater Regulations.....	\$10.00		
Fireworks Permit.....	\$25.00		
Tent Permit.....	\$10.00		
Unified Solar Permit.....	\$50.00		
Property Transfer Wastewater Inspection.....	\$50.00		
Motion: <u>Jack Ossont</u>	Seconded: <u>Fred Shoemaker</u>		Appr: <u>4-0</u>
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont			Noes: None

A motion to use the Federal mileage (\$0.58/ mile) rate to reimburse employees for use of their own car.

Motion: <u>Fred Shoemaker</u>	Seconded: <u>Jack Ossont</u>	Appr: <u>4-0</u>
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont		Noes: None

A motion to renew the petty cash fund for the year 2020:

Planning Secretary	\$ 50.00
Clerk/Tax Collector/Registrar	\$100.00
Justice	\$100.00
Assessor	\$100.00
<u>Zoning Officer</u>	<u>\$ 50.00</u>
TOTAL	\$400.00

Motion: Alan Giles Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 44-2019

In recognition of service and appreciation of Fredrick Shoemaker

WHEREAS, Frederick R. Shoemaker has served for 32 years as a Town of Starkey councilman, from January 1, 1988 until December 31, 2019.

RESOLVED, that the Town of Starkey and his fellow councilmen, formally acknowledge and extend our appreciation to Fredrick Shoemaker for his many years of service to the Town of Starkey and its residents.

Motion: George Lawson Seconded: Jack Ossont Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 45-2019

RESOLVED, that the Town Board does hereby agree to the temporary assignment of its Justice, Helen Halbritter, to preside in other town/villages courts in the seventh Judicial District as need arises during the year 2020 and approved the temporary assignment from other town/villages courts in the seventh Judicial District to its court as needed during the year 2020.

Motion: Jack Ossont Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 46-2019

RESOLVED, that the Town Board does authorize the supervisor to sign the Historical (B7140.4) agreement for the period January 1, 2020. through December 31, 2020.

Motion: Fred Shoemaker Seconded: Alan Giles Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 47-2019

RESOLVED, that the Town Board does authorize the supervisor to sign the Village of Dundee Summer Youth Program (B7301.4) agreement for the period January 1, 2020 through December 31, 2020.

Motion: Jack Ossont Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 48-2019

RESOLVED, that this Town Board does hereby fix the following hourly wages

Assessor's Typist	A1330.1	\$16.18/hr.,	not to exceed budget	\$10,100.00
Bookkeeper	A1310.4	\$17.00/hr.,	not to exceed budget	\$4,500.00
Clerk Planning Board	B8020.4	\$15.97/hr.,	not to exceed budget	\$1,000.00
Court Clerk	A1111.1	\$14.55/hr.,	not to exceed budget	\$15,200.00
Highway Typist	A5010.16	\$17.00/hr.,	not to exceed budget	\$3,000.00
Inside Custodian	A1620.4	\$11.80/hr.,	not to exceed budget	\$1584.00
Outside Custodian	A1620.4	\$25.00/occasion	not to exceed budget	
Clean-up	A8810.4	\$100.00/occasion	not to exceed budget	\$600.00

Motion: Fred Shoemaker Seconded: Alan Giles Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 49-2019

RESOLVED that the Town of Starkey Board does hereby authorize Town Supervisor George Lawson, to sign the Animal Control Contract with Yates County Sheriff's Department.

Motion: Alan Giles Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 50-2019

RESOLVED to reappoint Amy M. Fleet as Deputy Town Clerk and Deputy Registrar until December 31, 2020 And HEREBY BE IT RESOLVED that this Town Board does hereby fix her hourly wage.

Deputy Town Clerk A1410.4 \$12.50/hr., not to exceed budget \$3,000.00
Motion: Alan Giles Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 51-2019

RESOLVED, that this Town Board does hereby fix the 2020 salaries for the following employees:

Highway employees	2018	2019	2020
Quinn Sutherland, Deputy	\$19.75	\$20.25	\$21.50
Jason Trank	\$19.00	\$19.50	\$21.00
Fred Cratsley	\$19.00	\$19.50	\$21.00
Bradley Conover	N/A	\$18.50	\$19.00

Motion: Jack Ossont Seconded: Alan Giles Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 52-2019

RESOLVED, that this Town Board does hereby fix the 2019 employees health insurance contribution as follows:

Hired/enrolled prior to 2009:	27 Pay periods / Year 20% contribution
Single (Anthony DeStephen)	<u>\$37.92 / \$1,023.72</u>
Family (Ralph Warren)	<u>\$180.10 / \$4,862.69</u>

Motion: Fred Shoemaker Seconded: Alan Giles Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 53-2019

RESOLVED to remove Jack Ossont as a person authorized to sign checks at Five Star Bank.

Motion: Jack Ossont Seconded: Alan Giles Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

RESOLUTION 54-2019

RESOLVED that the Town of Starkey Board does hereby appoint Caryl Sutterby, George Lawson and Alan Giles as persons authorized to sign checks. They need to have their signatures on file with Five Star Bank.

Motion: Alan Giles Seconded: Fred Shoemaker Appr: 4-0
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None

Suspended Licenses

Jack Ossont, councilman presented a letter that was written addressing concerns with the standard practice of suspending licenses as a result failing to pay fines.

On a motion by George Lawson, Supervisor, seconded by, Jack Ossont, councilmen the board agreed to sign and send the letter referencing the suspended licenses to the addresses listed.

Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont Noes: None Appr: 4-0

Audit of Claims

On a motion by Fred Shoemaker, councilmen, seconded by, Alan Giles, councilmen the bills contained in the December 27, 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers Number: 248-G through 259-G	\$11,087.22
Highway Fund	Vouchers Number: 177-H through 192-H	\$39,338.28
Ayes: George Lawson, Alan Giles, Fred Shoemaker, Jack Ossont		Noes: None Appr: <u>4-0</u>

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, January 9th, 2020 at 7:00 PM.

The meeting adjourned at 4:17 pm by George Lawson.



Candace J. Iszard, Starkey Town Clerk