

Town of Starkey  
Year End 2018/ Regular  
& Organizational Meeting 2019

Members Present:	George Lawson	Supervisor
	Alan Giles	Councilman
	Bill Holgate	Councilman
	Jack Ossont	Councilman (Arrived at 10:20)

Absent :	Fred Shoemaker	Councilman
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Others Present:	Sue Crans	Deputy Clerk
	Candace Iszard	Recording Sec.
	Ralph Warren	Highway Superintendent

The year-end / organizational meeting of the Town of Starkey Board held December 27, 2018 at the Starkey Town Hall, 40 Seneca Street, Dundee, Yates County, New York was called to order 10:02 am by George Lawson.

Meeting night: A motion to continue:

Town Board –to hold regular monthly meetings on the first Thursday after the first Monday of each month at 7:00 PM at the Town of Starkey Hall, 40 Seneca Street, Dundee, NY

Zoning Board of Appeals - to hold meetings on the third Thursday of each month as needed at 7:30 PM at the Town of Starkey Hall, 40 Seneca Street, Dundee, NY

Planning Board - to hold regular monthly meetings on the first Tuesday of each month at 7:30 PM at the Town of Starkey Hall, 40 Seneca street, Dundee, NY

Motion:	Bill Holgate	Seconded:	Alan Giles	Appr: 3-0
Ayes: George Lawson, Alan Giles, Bill Holgate				
Noes: None				

A motion to use Five Star Bank as a depository for funds and other banks as amended by the Board. Deposit limit set at \$2,000,000.

Motion:	Alan Giles	Seconded:	Bill Holgate	Appr: 3-0
Ayes: George Lawson, Alan Giles, Bill Holgate				
Noes: None				

A motion to reappoint Jack Ossont, George Lawson and Alan Giles as persons authorized to sign checks when a second signature is needed. They need to have their signatures on file with Five Star Bank.

Motion:	Bill Holgate	Seconded:	Alan Giles	Appr: 3-0
Ayes: George Lawson, Alan Giles, Bill Holgate				
Noes: None				

A motion to approve Jack Ossont and Fred Shoemaker as the audit committee for 2019.

Motion:	Bill Holgate	Seconded:	Alan Giles	Appr: 3-0
Ayes: George Lawson, Alan Giles, Bill Holgate				
Noes: None				

Motion: Bill Holgate                      Seconded: Alan Giles                      Appr: 3-0  
Ayes: George Lawson, Alan Giles, Bill Holgate  
Noes: None

Attorney for the Town	Jeffrey Graff
Historian	Terri Grady
Bookkeeper	Helene Ribble
Town Hall Custodians:Inside	Suetta Newswanger
Town Hall Custodian: Outside	Michael Westfall
Planning and Zoning Sec	Peggy Carr

Motion: Alan Giles                                      Seconded: Bill Holgate                                      Appr: 3-0  
Ayes: George Lawson, Alan Giles, Bill Holgate  
Noes: None

Motion: Alan Giles                                      Seconded: Bill Holgate                                      Appr: 3-0  
Ayes: George Lawson, Alan Giles, Bill Holgate  
Noes: None

<u>A motion</u> to approve the following salaries:	<u>2017</u>	<u>2018</u>	<u>2019</u>
Supervisor	9,000	9,000	12,000
Council person (4)	1,500	1,700	1,800
Justice	9,300	9,500	9,700
Justice clerk <u>Hourly</u>	8,250	8,562	8,820
Highway Superintendent	45,000	45,000	45,000
Town Clerk/Tax Collector	32,000	33,000	26,000
Deputy Town Clerk	N/A	8,000	7,000
Assessor	31,000	32,000	33,500
Typist (Assessor Assistant) <u>Hourly</u>	9,200	9,512	9,800
Code Officer	32,000	33,000	34,000

Motion: Alan Giles                      Seconded: Bill Holgate                      Appr: 3-0  
Ayes: George Lawson, Alan Giles, Bill Holgate  
Noes: None

Marriage license	\$17.50
Certified copy	\$10.00
Photo copy	\$ .25
Returned check fee	\$25.00
Genealogical service	\$10.00 minimum

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A motion to renew the petty cash fund for the year 2019:

Planning Secretary	\$ 50.00
Clerk/Tax Collector/Registrar	\$100.00
Justice	\$100.00
Assessor	\$100.00
<u>Zoning Officer</u>	<u>\$ 50.00</u>

TOTAL	\$400.00
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Motion: Bill Holgate                      Seconded: Alan Giles                      Appr: 3-0  
Ayes: George Lawson, Alan Giles, Bill Holgate  
Noes: None

A motion to use the Federal mileage rate to reimburse employees for use of their own car.

Motion: Alan Giles                      Seconded: Bill Holgate                      Appr: 3-0  
Ayes: George Lawson, Alan Giles, Bill Holgate  
Noes: None

#### RESOLUTION 39-2018

RESOLVED to make the following budget amendments for the Highway Funds for the year ending December 31, 2018:

Increase Account DB5410 for State Aid – CHIPS Revenue by \$99,171.23

Increase Expense Accounts DB5112.2 for Pave NY by \$26,568.17,

Extreme Winter Recovery by \$22,513.65,

CHIPS Roll-over by \$23,695.06 and

Capital Improvements for CHIPS by \$26,394.35

The total reimbursement from NYS is **\$189,171.23.**

Decrease Account DA5130.1 for Machinery Personal Services by \$1,580.00

Increase Account DA5142.1 for Snow Removal Personal Services by \$1,580.00

Increase Account DA2302 for Snow Removal Other Gov't Revenue by **\$18,000.00**

Increase Account DA5130.4 for Machinery Contractual by \$6,000.00

Increase Account DA5142.4 for Snow Removal Contractual by \$12,000.00

Motion: Bill Holgate                      Seconded: Alan Giles                      Appr: 3-0  
Ayes: Bill Holgate, George Lawson, Jack Ossont, Alan Giles  
Noes: None

#### RESOLUTION 40-2018

RESOLVED, that the Town Board does hereby agree to the temporary assignment of its Justice, Helen Halbritter, to preside in other town/villages courts in the seventh Judicial District as need arises during the year 2019 and approved the temporary assignment from other town/villages courts in the seventh Judicial District to its court as needed during the year 2019.

Motion: Bill Holgate                      Seconded: Alan Giles                      Appr: 3-0  
Ayes: George Lawson, Alan Giles, Bill Holgate  
Noes: None

#### RESOLUTION 41-2018

RESOLVED, that the Town Board does authorize the supervisor to sign the Historical (B7140.4) agreement for the period January 1, 2019. through December 31, 2019.

Motion: Alan Giles Seconded: Bill Holgate Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 42-2018

RESOLVED, that the Town Board does authorize the supervisor to sign the Village of Dundee Summer Youth Program (B7301.4) agreement for the period January 1, 2019 through December 31, 2019.

Motion: Alan Giles Seconded: Bill Holgate Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 43-2018

RESOLVED, that this Town Board does hereby fix the following hourly wages at \$16.00/hr. not to exceed the budget amount of:

Bookkeeper	A1310.4	\$16.50/hr.,	not to exceed budget	4,000
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Hwy Typist	A5010.16	\$16.50/hr.,	not to exceed budget	2,500
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Motion: Bill Holgate Seconded: Alan Giles Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 44-2018

RESOLVED, that this Town Board does hereby fix the following hourly wages

Court Clerk	A1111.1	\$14.13/hr.,	not to exceed budget	\$8,820
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Assessor's Typist	A1330.1	\$15.71/hr.,	not to exceed budget	\$9,800
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Motion: Alan Giles Seconded: Bill Holgate Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 45-2018

RESOLVED, that this Town Board does hereby fix the following hourly wages

Clerk Planning Board	B8020.4	\$15.50/hr.,	not to exceed budget	\$2,700
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Inside Custodian	A1620.4	\$11.10/hr.,	not to exceed budget	\$135.00/mth.
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Outside Custodian	A1620.4	\$25.00/occasion		
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Motion: Bill Holgate Seconded: Alan Giles Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 46-2018

Resolved that the Town of Starkey Board does hereby authorize Town Supervisor George Lawson, to sign the Animal Control Contract with Yates County Sheriff's Department.

Motion: Bill Holgate Seconded: Alan Giles Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 47-2018

RESOLVED to appoint Sue A. Crans as Deputy Town Clerk and appoint her as Deputy Registrar until December 31, 2019

And HEREBY BE IT RESOLVED, that this Town Board does hereby fix her hourly wage.

Deputy Town Clerk A1410.4 \$20.00/hr., not to exceed budget \$8000

Motion: Bill Holgate Seconded: Alan Giles Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 48-2018

RESOLVED to appoint Candace Iszard as Town Clerk and as Registrar until December 31, 2019.

Motion: Bill Holgate Seconded: Alan Giles Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 49-2018

RESOLVED to appoint Ralph Warren as Highway Superintendent until December 31, 2019

Motion: Alan Giles Seconded: Bill Holgate Appr: 3-0

Ayes: George Lawson, Alan Giles, Bill Holgate

Noes: None

#### RESOLUTION 50-2018

RESOLVED, that this Town Board does hereby fix the 2019 salaries for the following employees:

Highway employees	<u>2017</u>	<u>2018</u>	<u>2019</u>
Quinn Sutherland	19.70	19.75	20.25
Jason Trank	18.50	19.00	19.50
Fred Cratsley	18.50	19.00	19.50
MEO	N/A	N/A	17.50

Motion: Bill Holgate Seconded: Alan Giles Appr: 4-0

Ayes: George Lawson, Alan Giles, Bill Holgate, Jack Ossont

Noes: None

RESOLUTION 51-2018

RESOLVED, that this Town Board does hereby fix the 2019 employees health insurance contribution as follows:

Hired/enrolled prior to 2009:	26 Pay periods / Year	20% contribution
Single	\$61.83 /	\$1607.52
Family	\$176.20 /	\$4581.24

Motion: Bill Holgate                      Seconded: Alan Giles                      Appr: 4-0  
Ayes: Bill Holgate, Alan Giles, George Lawson, Jack Ossont  
Noes: None

The minutes of this meeting will be offered for approval at the next regular Town Board meeting January 10, 2019 at 7:00 PM.

The meeting adjourned at 10:34am by George Lawson.



Candace J. Iszard  
Starkey Town Clerk