

**Town of Starkey
Regular Meeting
March 14, 2024**

Council Members Present: George Lawson, Supervisor John Socha, Councilperson
Caryl Sutterby, Councilperson Julie Dunkelberger
Jeremy Hall, Councilperson

Council Members Absent: None

In-Person Attendees: Ralph Warren, Highway Superintendent Carrie Wood, Town Justice
Terri Grady, Real Property Appraisal Aide Amy Fleet, Deputy Clerk
William "Buck" Lawson, ZBA Chair

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

Pledge of Allegiance- George Lawson led the pledge of allegiance.

Approval of Minutes

Minutes of the February 8, 2024, regular meeting, were approved as written and February 12, 2024, Workshop meeting, were approved as amended. A motion was made by George Lawson, Supervisor, seconded by Julie Dunkelberger, Councilperson.

*All in favor; none opposed- Motion carried.

Public Hearing for Proposed Tax Cap Override Local Law

- The advertised public hearing on the Proposed Tax Cap Override Local Law was opened at 7:02 PM by George Lawson, Supervisor for discussion with the residents attending this meeting.

Public Comment

There was no public comment.

Close Public Hearing for Proposed Tax Cap Override Local Law

- George Lawson, Supervisor made a motion to close the public hearing on the **Proposed Tax Cap Override Local Law** seconded by Caryl Sutterby, councilperson, the public hearing was closed at 7:34 PM.

***All in favor; none opposed- Motion carried.**

Audit of Claims

On a motion by Julie Dunkelberger, Councilperson and seconded by Jeremy Hall, Councilperson

2024 Abstract #003

March 14, 2024

Vouchers Number: 50 through 89

The vouchers contained in the above-mentioned abstract were reviewed by the Town Board and are authorized for payment in the amount totaling \$128,289.41.

*All in favor; none opposed- Motion carried.

Assessor Report- Anthony DeStephen

- Terri reported that all the exemptions have been received, processed and they are processing building permits and updating property values.

Bookkeeping Report

- George states that the Supervisors report now takes the place of the balance sheet. The February financial report was received.

Court Report

- JCAP Report- Carrie Wood, Town Justice stated that the grant will not fund a generator but will fund improvements to make the Town Hall's doors and bathrooms ADA compliant.
- Carrie Wood, Town Justice requested that Samantha Clark, Court Clerk be listed as a back-up clerk as she is stepping down from this position.
- The Town Justice asked for a resolution to approve the hiring and training of Kerri Bartlett as the new Court Clerk for the Town of Starkey.
- The audit of the 2023 records of Justice Carrie A. Wood and found them to be in order. The audit committee noted that TSLED is unavailable.

Clerk Report– Candace Iszard

- The Clerk Report was presented to the board.
- George Lawson, Supervisor and Caryl Sutterby, councilperson of the Town of Starkey audited the 2023 records of the Town Clerk, Candace J. Iszard and found them to be in order.
- George Lawson, Supervisor and Caryl Sutterby, councilperson of the Town of Starkey audited the 2023 records of the Tax Collector, Candace J. Iszard and found them to be in order.
- Amy Fleet, Deputy Town Clerk asked for approval to submit the application for the NYSTCA scholarship to assist with the expense of sending both the Town Clerk and the Deputy Clerk to the NYSTCA conference and closing the Clerk's office for the training.

Highway Report– Ralph Warren

- Ralph Warren, Highway Supervisor discussed selling the Dynaweld Trailer and it was suggested that we send it to the March 30th Windmill auction by Dan Auctioneers.
- He also gave a report on the raised bed work on the septic system at the Town Highway Department.
- Fred Cratsley's highway truck is starting to need treatment and sometimes costly repairs. The goal is to get 15 years out of each truck and to get through 2025 before needing to order a new truck. Ralph is going to look at how much the maintenance is costing and will report back at the next board meeting.
- An update on the Starkey, Fir Tree, and Castle Point projects was given. There are also twenty-one trees that need to be removed on South Glenora Road. He is still waiting on two more quotes. A motion was made to hire the service with the lowest bid. It was suggested the Town could do a line item at the beginning of the year like Yates County does to streamline this process.

Supervisor Report– George Lawson

- George Lawson, Town Supervisor asked the Town board to approve a resolution to fix the hourly wage at \$20.00/hour for the Information Technology Professional position.
- Changes to the building and zoning fees that will go into effect April 1, 2024 were presented.
- George Lawon, Town Supervisor led a discussion about the Town of Starkey becoming a certified pro-housing community. The town would be required to meet goals and would then be eligible for additional grant funding. The board approved a resolution for the Town of Starkey to be designated as such.
- First Amendment Audits and how to handle these encounters were discussed by the Town Board. Nonpublic spaces are not intended for public discussion and are off limits. The court is also off-limits. The town needs to further investigate their rights and update the employee manual. The board will review and decide what steps need to be taken to move forward with this.
- A Summer Youth Employment Program resolution was approved at the last meeting and the documentation was signed during this meeting.
- The PILOT project is on hold.
- ACP will be meeting with the Town Supervisor for the Town Hall roofing project.
- Working on plans with the contractor for the Highway Department's salt barn.
- A motion was made by George Lawson to pay the bills in the amount of \$128,289.41 and include voucher numbers 50-89 #3 for the month of March.

Public Comment

- Bill Lawson, Zoning Board of Appeals Chair suggested reinstating training as a requirement. Would like to see the current policy amended and would like to investigate how to do so.
- He would also like to see an amendment to the zoning board member policy to include an attendance policy.

- A Letter from Steven Fulkerson, Planning Board Chair was shared with the board concerning compensation for planning and zoning board members. Figures will be gathered to determine compensation rates.
- Bill Lawson, also stated that he researched a cyber security grant, and it only applies to major cities, and we would not be eligible to apply.

Resolutions

No. 17-2024

Court Audit Findings

On a motion by, Caryl Sutterby, councilperson seconded by Jeremy Hall, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Caryl Sutterby, John Socha, Julie Dunkelberger
Nays 0

RESOLVED that George Lawson, Supervisor of the Town of Starkey audited the 2023 records of Justice Carrie A. Wood and found them to be in order. The audit committee noted that TSLED is unavailable.

No. 18-2024

Clerk Audit Findings

On a motion by Caryl Sutterby, councilperson seconded by Julie Dunkelberger, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Caryl Sutterby, John Socha, Julie Dunkelberger
Nays 0

RESOLVED that George Lawson, Supervisor and Caryl Sutterby, councilperson of the Town of Starkey audited the 2023 records of the Town Clerk, Candace J. Iszard and found them to be in order.

No. 19-2024

2023 Tax Collector Audit Findings

On a motion by Jeremy Hall, councilperson seconded by John Socha, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Caryl Sutterby, John Socha, Julie Dunkelberger
Nays 0

RESOLVED that George Lawson, Supervisor and Caryl Sutterby, councilperson of the Town of Starkey audited the 2023 records of the Tax Collector, Candace J. Iszard and found them to be in order.

No. 20-2024

Court Clerk

On a motion by, Jeremy Hall, councilperson seconded by Julie Dunkelberger, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, John Socha, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger
Nays 0

RESOLVED that the Town of Starkey does hereby appoint Kerri Bartlett as Court Clerk and HEREBY BE IT
RESOLVED that this Town Board does hereby fix her hourly wage.

Court Clerk A1111.1 \$20.00/hr., not to exceed budget.

No. 21-2024

Tree Removal

On a motion by George Lawson, Supervisor, seconded by Jeremy Hall, councilperson the following resolution was

ADOPTED Ayes 5 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
Nays 0

RESOLVED to authorize Ralph Warren to hire the lowest bidder to remove 21 trees from South Glenora. Proof of insurance must be provided prior to the start of work.

No. 22-2024

Information Technology Personnel Wages

On a motion by Julie Dunkelberger, councilperson, seconded by Caryl Sutterby, councilperson the following resolution was

ADOPTED Ayes 4 Jeremy Hall, Julie Dunkelberger, John Socha, Caryl Sutterby
Nays 0
Abstain 1 George Lawson

HEREBY BE IT RESOLVED that this Town Board does hereby fix the Information Technology Professional hourly wage at \$20.00/hr.

No. 23-2024**RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF STARKEY OF LOCAL LAW NO. 1 OF 2024**

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Starkey for a public hearing to be held by said Town Board on March, 14, 2024, at 7:00 p.m. at the Starkey Town Hall, 40 Seneca Street, Dundee, New York, to hear all interested parties on a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of Starkey, on February 21, 2024 and February 28, 2024, and all other notices required by law to be given were properly served, posted or given; and

WHEREAS, said public hearing was duly held March 14, 2024, at 7:00 p.m. at the Starkey Town Hall, 40 Seneca Street, Dundee, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

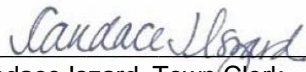
WHEREAS, the Town Board of the Town of Starkey, after due deliberation, finds it in the best interest of the Town of Starkey to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Starkey hereby adopts said Local Law No. 1 of 2024, entitled, "A local law to override the tax levy limit established in General Municipal Law §3-c", a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Starkey, and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Candace Iszard, Town Clerk of the Town of Starkey do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Starkey on March 14, 2024, by the following vote:

	<u>Aye</u>	<u>Nay</u>
George Lawson	X _____	_____
Caryl Sutterby	X _____	_____
Jeremy Hall	X _____	_____
Julie Dunkelberger	X _____	_____
John Socha	X _____	_____


Candace Iszard, Town Clerk

No. 24-2024**Pro-Housing Designation**

On a motion by George Lawson, Supervisor, seconded by Julie Dunkelberger, councilperson the following resolution was

ADOPTED	Ayes 4	George Lawson, Jeremy Hall, Julie Dunkelberger, Caryl Sutterby
	Nays 0	
	Abstain 1	John Socha

RESOLVED to become a certified pro-housing community.

No. 25-2024**Building and Zoning Fees Changes**

A motion to approve the following zoning fees:

Bed and Breakfast	\$50.00
Building Permit	\$20+ \$2/\$1000
Building without permit	double normal fee
Building Permit renewal	Same as original fee (Max \$100.00)
Camper Permit	\$25 Annual Renewal
Cert of Occupancy	no fee
Demolition Permit	no fee
Festival Permit	\$100
Fire Inspection 1 st	no fee
2 nd	\$50
Fireworks Permit	\$100
Home occupancy permit	no fee
Operating permit	\$50 Annual Renewal

Zoning Board of Appeals Application
These fees go into effect April 1, 2024

NYSTCA Scholarship

To cover the IT Services wages

B4020.4

Registrar Fees

To cover stipend for Registrar

B8020.4

Planning CE

To Cover Planning Clerks wages

B4020.1

Registrar Fees PS

\$425

B8020.1

Planning Clerk

\$1600

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, April 11, 2024, at 7:00 PM. The meeting was adjourned at 8:04 PM by George Lawson.



Candace J. Iszard, Starkey Town Clerk

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