

**Town of Starkey
Zoning Board of Appeals
Regular Meeting
November 16th, 2023**

Board Attendance Present:

Eileen Rudaitis, Past Chairperson

Jaimi Shoemaker, Councilperson

William "Buck" Lawson, New Chairperson

Fred Shoemaker, Councilperson

Board Members Absent:

R. Harlan Fulkerson, Councilperson

Sayre Fulkerson, Alternate Councilperson

In-Person Attendees:

Brian Shriver, Code Official

Samantha Clark, Secretary

George Lawson, Town of Starkey Supervisor

Called to Order at 7:31pm by Eileen Rudaitis, Past Chairperson.

Board Chairperson Discussion:

Eileen Rudaitis, Past Chairperson, addressed her concerns about no longer being the chairperson due to health concerns. She asked the board to pick a new chairperson. She stated she would still like to be a member of the board. Fred Shoemaker motioned to nominate William Lawson as the new acting chairperson and stated he had experience. Eileen Rudaitis, now councilperson, seconded the motion. Motion carried 4-0. William Lawson is now the new acting Chairperson.

Approval of Minutes: William Lawson, Chairperson, asked to discuss the minutes from the October meeting. Fred Shoemaker, councilperson motioned to approve the minutes, seconded by Jaimi Shoemaker, Councilperson. Motion carried 4-0.

Other Business Discussion:

Brian Shriver, Code Official stated the court had come to a decision on the Sean Socha case. The court ruled in the town's favor. Brian asked to put the Sean Socha appeal back on the calendar for the December meeting to discuss whether Brian's actions were appropriate or not. George Lawson, Starkey Town Supervisor stated the attorney had 30 days to appeal the court's decision and the board can't take any action until after that 30-day period. Fred Shoemaker, councilperson, asked why there isn't a discussion on how to rectify what has transpired? George Lawson, Starkey Town Supervisor stated there is no point of discussion because the town cannot force the owners to tear the building down within the 30-day period to appeal.

Brian Shriver presented a new complaint form, a new application for special use permit, a new application for an area variance, and the new application for a use variance to the board. All board members received copies. These forms would be PDF fillable forms, applicants can fill out the forms online and send them electronically to Brian. Brian Shriver asked the board to take the next month to go through the forms to see if there are any concerns. Any concerns can be discussed at the meeting in December. Brian Shriver, Code Official, stated there will be mailboxes in the meeting room for each board member. The mailbox can be accessed at any time. When a form is submitted, Brian will print the forms and place them in each member's mailbox as well as email the forms to each board member. Eventually the applications will be posted on the website. Jaimi Shoemaker, councilperson, asked if there was a word limit in the PDF? Brian Shriver stated he would find that out. Fred Shoemaker, Councilperson, asked if there would be a place where applicants can attach a site map on the PDF forms? Fred also voiced his concern about the maps not being clear at times. Brian Shriver, Code Official, stated there would be an area to put the map. It is on the applicants to provide an accurate map of the site plan. But If applicants cannot access a map, Brian Shriver has been using the arial version of the map and having the applicants write on that for the site map. Applicants can also go to the county building to receive a survey map. The County gives a copy of the whole area, not just the lot.

With nothing further, Fred Shoemaker motioned to adjourn the meeting at 7:52pm. Seconded by Eileen Rudaitis.