

**Town of Starkey
Regular Meeting
August 10, 2023**

Council Members Present: George Lawson, Supervisor
John Socha, Councilperson
Caryl Sutterby, Councilperson

Jeremy Hall, Councilperson
Julie Dunkelberger, Councilperson

In-Person Attendees: Carrie Wood, Justice

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

Pledge of Allegiance- George Lawson led the pledge of allegiance.

Approval of Minutes

Minutes of the July 10th, 2023, regular meeting of the Town Board, were approved as written.

A motion was made by George Lawson, supervisor, seconded by Julie Dunkelberger, councilperson.

*All in favor; none opposed- Motion carried.

Public Comment

Candace Iszard stated that Jim Flint, Starkey Estates and Starkey Point came into the office to thank the highway crew for their work on the underground culvert that over time had been crushed, he stated that the repair work has been beneficial, and with the recent storms there has not been any issues.

Bid Opening

- George opened the sealed bid packages that were received for the 2 generator projects.
 - TOWN HALL
 - Finger Lakes Power Systems, 3333 Skyline Dr. Penn Yan, NY 14527 \$19,221.96
 - TOWN BARN
 - Finger Lakes Power Systems, 3333 Skyline Dr. Penn Yan, NY 14527 \$18,464.03

George Lawson, supervisor and Jeremy Hall will review the bid packages, and the board will make a decision at next month's meeting.

Code Enforcement Report— Brian Shriver

- Brian presented the Code Office progress report.

Highway Report— Ralph Warren

- George reviewed notes left by Ralph Warren who was unable to attend:
 - Paving is complete.
 - The 284 forms for approval along with the quote for the second round of oil and stone were presented for approval and signatures.
 - Starkey Point Road, George states that he and Ralph both feel that it would be best to remove the pipe and leave the area as an open ditch. They are waiting for recommendations from Yates Co. Soil and Water before making any decisions.
 - The new MPH signs have been ordered for the lake roads.
 - Ralph would like to look into scheduling Tri-Board meeting to discuss shared road maintenance agreements.

Town Clerk — Candace Iszard

- The clerk's report was presented to the board.
- Candace discussed the sign out front, she has contacted Ian MacDonald of Historic Sign Restoration in Rochester, he has worked with other townships and villages to create signs for businesses and municipalities. She showed the board a sign design that he created. Candace asked what the budget for this project is, as there are multiple ways and products to use. She states that she has asked for a 3- tiered pricing schedule and will follow up again next week.

- Benches- John Hoover, Rock Stream, NY can make poly-composite benches for \$747.00 for 2 benches to replace the existing, deteriorating benches at the Town Hall.

Supervisor Report— George Lawson

- The Board of Elections is anticipating staffing changes and needs a letter of support from the town to change the existing staffing of 2 full time commissioners and 2 part-time deputy commissioners to 2 full time commissioners and 2 full time deputy commissioners, the impact on the County's budget would be approximately \$0.0185 / \$1000.00 budgeted when split with all the townships in Yates County.
- Roof Project, George states that he has been in contact with Andy Harding, the contract is expected any day.

Chevy Volt

- The board discussed George Lawson recommendation to declare the 2014 Chevy Volt (VIN Number 1G1RE6E45EU156146) as surplus and listed on Auctions International for sale.

Dynaweld Trailer

- The board discussed Ralph Warrens recommendation to declare the 1993 Dynaweld trailer (VIN Number- 19K71AEX8P1X22674) as surplus and listed on Auctions International for sale.

Aged Exemption

- A public hearing has been set for September 14, 2023, to discuss changes to the income eligibility for the Aged Exemption.

Sign

- Candace discussed the sign out front, she contacted Ian MacDonald of Historic Sign Restoration in Rochester, he has worked with other townships and villages to create signs for businesses and municipalities. She showed the board a sign design that he created. Candace asked what the budget for this project is, as there are multiple ways and products to use. She states that she has asked for a 3- tiered pricing schedule and will follow up again next week.

Tablets

- Candace asked William "Buck" Lawson, for recommendations on tablets to accommodate the meeting needs of the Planning Board, Zoning Board and Town Board to minimize printing, and paper shuffling. Buck recommended Samsung Galaxy A7 10.4" tablets at \$279/each. Julie Dunkelberger feels that each board should be polled to be sure that they will be used. George stated that he would follow up with the boards before next month's meeting.

Court

- Carrie Wood, Justice asked the board to appoint Samantha Clark as the Temporary Court Clerk to cover maternity leave for Chelsey Chappell.
- The JCAP grant application is available again this year. Carrie asked the board for a resolution supporting the application. She would like to apply for up to \$30,000 for a generator at the Town Hall, ADA compliant entry door and ramp,

Cluster Subdivision

- The board discussed the information that was emailed from Jeff Ayers, Yates County Planner, regarding how other townships locally have handled the cluster subdivision, and if it has been made mandatory. The Board feels that it is in the best interest of the town to include cluster subdivision in our regulations as a option, but not mandatory. Candace will draft a letter to the Planning Board.

Website

- Candace stated that the website is live and reviewed some of the features with the Board. She recommends that each department review their specific page for errors, corrections, or changes.

RESOLUTIONS

Resolution 31-2023

Benches

On a motion by Jeremy Hall, councilperson, seconded by, George Lawson, supervisor the following resolution was ADOPTED Ayes 5 George Lawson, John Socha, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger

Nays 0

RESOLVED that the Town of Starkey authorizes the purchase of 2 new outdoor benches from John Hoover, 432 Rock Stream Road, Rock Stream, NY 14878 at the purchase price of \$373.50 each for the total not to exceed \$747.00.

Resolution 32-2023

Temporary Court Clerk

On a motion by George Lawson, supervisor, seconded by Jeremy Hall, councilperson, the following resolution was ADOPTED Ayes 5 George Lawson, John Socha, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger

Nays 0

RESOLVED that the Town of Starkey does hereby appoint Samantha Clark as Temporary Court Clerk and HEREBY BE IT RESOLVED that this Town Board does hereby fix her hourly wage.

Court Clerk A1111.1 \$18.00/hr., not to exceed budget.

Resolution 33-2023

Application for funding from the Justice Court Assistance Program

On a motion by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson, the following resolution was ADOPTED Ayes 5 George Lawson, John Socha, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger

Nays 0

RESOLVED that the Town of Starkey authorizes the Starkey Town Court to apply for a JCAP grant in the 2023-24 grant cycle up to \$30,000.00.

Resolution 34-2023

Letter of Support for the Board of Elections

On a motion by Caryl Sutterby, councilperson, seconded by John Socha, councilperson, the following resolution was ADOPTED Ayes 5 George Lawson, John Socha, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger

Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize the Town Supervisor to write a letter of support in favor of making the 2 part-time Deputy Commissioner positions full time.

Resolution 35-2023

Authorization to Schedule Public Hearing- Aged Exemption

On a motion by George Lawson, supervisor, seconded by Caryl Sutterby, councilperson, the following resolution was ADOPTED Ayes 5 George Lawson, John Socha, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger

Nays 0

RESOLVED The Town of Starkey Board will hold a public hearing on September 14, 2023, at 7:00 PM at the Starkey Town Hall, 40 Seneca Street, Dundee NY, to consider a Local Law changing the income eligibility for the Aged Exemption.

Resolution 36-2023

Equipment Surplus- Volt and Trailer

On a motion by Caryl Sutterby, councilperson, seconded by Julie Dunkelberger, councilperson, the following resolution was ADOPTED Ayes 5 George Lawson, John Socha, Caryl Sutterby, Jeremy Hall, Julie Dunkelberger

Nays 0

RESOLVED that the Town of Starkey Board does hereby declare the 2014 Chevy Volt (VIN Number 1G1RE6E45EU156146) and the 1993 Dynaweld trailer (VIN Number- 19K71AEX8P1X22674) as surplus and further authorizes the aforementioned items to be listed on Auctions International for sale.

Audit of Claims

On a motion by George Lawson, Supervisor and seconded by Julie Dunkelberger, councilperson the August 14, 2023, abstracts have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers Number: 167-G through 185-G	\$ 4,674.04
Highway Fund	Vouchers Number: 97-H through 110-H	\$ 163,152.21

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, September 14, 2023, at 7:00 PM. The meeting adjourned at 8:13 PM by George Lawson.



Candace J. Iszard, Starkey Town Clerk