

**Town of Starkey  
Regular Meeting  
October 13<sup>th</sup>, 2022**

|                                     |   |  |
|-------------------------------------|---|--|
| <u>Council Members Present:</u>     | George Lawson, Supervisor<br>Jeremy Hall, Councilperson           | Julie Dunkelberger, Councilperson<br>John Socha, Councilperson |
| <u>Council Members Absent:</u>      | Caryl Sutterby, Councilperson                                     |  |
| <u>In-Person Attendees:</u>         | Ralph Warren, Highway Superintendent<br>Jaimi Shoemaker, Resident | Anthony DeStephen, Assessor<br>Tim Senavaitis, Resident        |
| <u>Attended Virtually via Zoom:</u> | None  |  |
| <u>Recording Secretary:</u>         | Candace Iszard, Town Clerk  |  |

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

**Pledge of Allegiance**

George Lawson led the pledge of allegiance.

**Approval of Minutes**

Minutes of the September 8, 2022, regular meeting of the Town Board, were approved as amended. A motion was made by John Socha, councilperson, seconded by Julie Dunkelberger, councilperson.

\*All in favor; none opposed- Motion carried.

**Tentative Budget Review**

- George Lawson reviewed the budget totals versus the tax cap, stating that the tentative budget was over the tax cap due to the increase in health insurance costs, and NYMIR premiums. He recommended recognizing an addition \$5,000 in mortgage tax and using an additional \$10,000 in fund balance to bring the total budget under the tax cap for 2023. The board was in favor of the recommended changes. The Preliminary Budget is on file with the Town Clerk for public review. The public hearing is set for November 10<sup>th</sup>, 2023, at 7:00 PM.

**ARPA Funding**

- George Lawson asks the board to brainstorm ideas for uses for the funding received. George states
  - generator project at both the Town Hall and Highway Barn
  - use with Dundee School for playgrounds and tennis courts
- George states that the funds must be appropriated by 2024 and funding must be spent by 2026.

**Cluster Subdivision**

- The Planning Board is considering a local law regarding cluster subdivisions, which would allow for a group subdivision with specific regulations. They provided a draft to the town board, George reviewed some areas where he has concerns, he will discuss with the planning board at their next meeting on November 1<sup>st</sup>.

**Planning Board Member Vacancy**

- Jaimi Shoemaker and Tim Senavaitis, have both expressed interest in becoming planning board members. With only one seat available, George Lawson discussed how having an appointed alternate is beneficial.

**Aged/Senior Citizen Exemption**

- Anthony DeStephen discussed the impact that increasing the maximum income levels. Following a short discussion, it was decided that we would be unable to enact this change in time for the 2023 tax season, so we will revisit this next year, as Yates County is also discussing making changes to the income maximum.

**Veteran Exemption**

- Anthony DeStephen discussed the impact that increasing the maximum income levels. Following a short discussion, the board agreed to proceed with drafting the paperwork for the local law.

**NY Cooperative Liquid Asset Securities Systems** [www.NewYorkCLASS.org](http://www.NewYorkCLASS.org)

- George asked the board for approval to move forward by authorizing the resolution for the NYCLASS enrollment.

**Assessor Trainee Position**

- George Lawson, Supervisor discussed that the sandwich board sign has generated applicant interest. George states that he has been in contact with Yates County Civil Service and would like to change our minimum requirements to meet the NY state requirements, which would eliminate the 2-year business degree requirement.
- George Lawson and John Socha will conduct interviews in late November.

**Municipal Water**

- George Lawson drafted a letter to accompany the postcard. The mass mailing for the Route 14 Municipal Water Survey was mailed to the property owners with parcels that would be eligible this week. Survey results will be calculated and reported at the next meeting.

**Supervisor Report— George Lawson**

- Met with Andy Harding, Architect regarding recommendations for roof repair solutions. The goal is to obtain a generalized plan, that would then be presented to contractors to produce a uniform bid on the recommended repairs.

**Highway Report— Ralph Warren**

- Road repairs: North Glenora Road drainage, Fir Tree Point Road to replace a culvert.
- 2006 International is listed online on Auctions International, with the closing date for bids of 10/26/22. The Town of Starkey has until 10/28/22 to accept or counter offer the final winning bid.

**Town Clerk — Candace Iszard****Paid Training**

- It was brought to our attention the Town must pay volunteer board members for trainings, even though this board is not paid. Candace has confirmed with the Association of Towns, and states that the Town Board need to establish a pay scale going forward. George stated that we will add this to the Organizational Meeting.

**Resolutions****RESOLUTION 37-2022 Planning Board Appointment**

On a motion by George Lawson, Supervisor, seconded by Julie Dunkelberger, councilperson the following resolution was

ADOPTED Ayes 4 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha  
Nays 0

RESOLVED to appoint Tim Senavaitis to the planning board for the vacant term ending 3/9/2025.

**RESOLUTION 38-2022 Planning Board Alternate Appointment**

On a motion by George Lawson, Supervisor, seconded by Julie Dunkelberger, councilperson the following resolution was

ADOPTED Ayes 4 George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha  
Nays 0

RESOLVED to appoint Jaimi Shoemaker as an alternate to the planning board for the term of 10/13/2022-3/9/2029

**RESOLUTION 39-2022 Public Hearing for 2023 Preliminary Budget**

On a motion by George Lawson, Supervisor, seconded by John Socha, councilperson, the following resolution was

ADOPTED Ayes 4 George Lawson, Julie Dunkelberger, John Socha, Jeremy Hall  
Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize the scheduling of a public hearing on November 10<sup>th</sup>, 2022, at 7:00 pm to consider the preliminary budget.

**RESOLUTION 40-2022                      Public Hearing for the 2023 Fire Contract**

On a motion by George Lawson, Supervisor, seconded by John Socha, councilperson, the following resolution was

ADOPTED                      Ayes 4                      George Lawson, Julie Dunkelberger, John Socha, Jeremy Hall  
    Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize the scheduling of a public hearing on November 10<sup>th</sup>, 2022, at 7:00 pm to consider the fire contract.

**RESOLUTION 41-2022                      Changing Assessor Trainee minimum education requirement**

On a motion by Julie Dunkelberger, councilperson, seconded by Jeremy Hall, councilperson, the following resolution was

ADOPTED                      Ayes 4                      George Lawson, Julie Dunkelberger, John Socha, Jeremy Hall  
    Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize the amendment to the minimum education requirement.

**RESOLUTION 42-2022                      Change Sick and Personal Time for Highway Employees**

On a motion by George Lawson, Supervisor, seconded by Jeremy Hall, councilperson, the following resolution was

ADOPTED                      Ayes 4                      George Lawson, Julie Dunkelberger, John Socha, Jeremy Hall  
    Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize the change of Sick and Personal hours from 48 hours to 60 hours based on the 10 hour working days.

**RESOLUTION 43-2022                      NYCLASS Municipal Cooperation**

On a motion by John Socha, councilperson, seconded by Jeremy Hall, councilperson, the following resolution was

ADOPTED                      Ayes 4                      George Lawson, Julie Dunkelberger, John Socha, Jeremy Hall  
    Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize the signing of the Municipality Cooperation Resolution as follows:

WHEREAS, New York General Municipal Law, Article 5-G , Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, power, and duties on a cooperative or contract basis;

WHEREAS the Town of Starkey wishes to invest portions of its available investment funds in cooperations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS the Town of Starkey wishes to satisfy the safety and liquidity needs of their funds;  
 Now, therefore, it is hereby resolved as follows:

That George E. Lawson, Supervisor of Town of Starkey is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

**RESOLUTION 44-2022                      Budget Amendments**

On a motion by Jeremy Hall, councilperson, seconded by Julie Dunkelberger, councilperson, the following resolution was

ADOPTED                      Ayes 4                      George Lawson, Jeremy Hall, Julie Dunkelberger, John Socha  
    Nays 0

RESOLVED that the Town Board, Town of Starkey, does hereby authorize the following budget amendments:

**General Funds**

|   |             |
|---|-------------|
| Increase Account A3040 for Administrative Aid Revenue by      | \$ 2,000.00 |
| Increase Account A1910.4 for Unallocated Insurance Expense by | \$ 2,000.00 |
| Increase Account A1620.4 for Town Hall Expense                | \$ 2,000.00 |
| Decrease Account A1620.2 for Town Hall Improvements by        | \$ 2,000.00 |
| Increase Account B2110 Zoning Revenues by                     | \$ 25.00    |
| Increase B9055.8 for Disability Insurance by                  | \$ 25.00    |

**Highway Funds**

|  |                     |
|--|---------------------|
| Increase Account DB5112.2 Extreme Winter Recovery by   | \$ 34,636.38        |
| PaveNY   | \$ 39,850.47        |
| Pave Our Potholes by                                   | \$ 26,566.98        |
| CHIPS Rollover by                                      | \$ 64,053.00        |
|  | <b>Totaling</b>     |
|  | <b>\$165,106.83</b> |
| Increase Account DB3501 for CHIPS State Aid Revenue by | \$165,106.83        |

**Audit of Claims**

On a motion by George Lawson, Supervisor and seconded by Julie Dunkelberger, councilperson the bills contained in the October 13th, 2022, abstracts have been reviewed by the Town Board and are authorized for payment in the following amounts:

|                     |  |              |
|---------------------|--|--------------|
| <b>General Fund</b> | <b>Vouchers Number: 202-G through 215 -G</b>               | \$3,587.34   |
|                     | <b>HSA Contributions</b>                                   | \$2,017.00   |
| <b>Highway Fund</b> | <b>Vouchers Number: 125-H through 136-H</b>                | \$115,379.74 |
|                     | <b>HSA Contributions</b>                                   | \$3,630.00   |
| Ayes 4              | George Lawson, Julie Dunkelberger, John Socha, Jeremy Hall |              |
| Nays 0              |  |              |

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, November 11th, 2022, at 7:00 PM. The meeting adjourned at 7:50 PM by George Lawson.



Candace J. Iszard, Starkey Town Clerk