

Town of Starkey
Year End 2022 & Organizational Meeting 2023
December 20, 2022

Members Present: George Lawson, Supervisor
Julie Dunkelberger, Councilperson
John Socha, Councilperson
Caryl Sutterby, Councilperson
Jeremy Hall, Councilperson
Also, Present: Ralph Warren, Highway Superintendent
Recording Secretary: Candace Iszard, Town Clerk

The year-end / organizational meeting of the Town of Starkey Board held December 20, 2022, at the Starkey Town Hall, 40 Seneca Street, Dundee, Yates County, New York was called to order at 5:02 pm by George Lawson.

John Socha led the pledge of allegiance.

Meeting night: A motion to continue:

- Town Board –to hold regular monthly meetings on the second Thursday of each month at 7:00 PM at the Town of Starkey Hall, 40 Seneca Street, Dundee, NY
- Zoning Board of Appeals - to hold meetings on the third Thursday of each month as needed at 7:30 PM at the Town of Starkey Hall, 40 Seneca Street, Dundee, NY
- Planning Board - to hold regular monthly meetings on the first Tuesday of each month at 7:30 PM at the Town of Starkey Hall, 40 Seneca street, Dundee, NY

Motion: Caryl Sutterby Seconded: Jeremy Hall Appr: 5
Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to use Five Star Bank and NYCLASS as the depositories for funds and other banks as amended by the Board. Deposit limit set at \$2,000,000.

Motion: Caryl Sutterby Seconded: Jeremy Hall Appr: 5
Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to appoint Caryl Sutterby, John Socha and George Lawson as persons authorized to sign checks. They need to have their signatures on file with Five Star Bank.

Motion: Caryl Sutterby Seconded: Jeremy Hall Appr: 5
Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to appoint Caryl Sutterby, John Socha and George Lawson as the audit committee for 2023.

Motion: Caryl Sutterby Seconded: Jeremy Hall Appr: 5
Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to use The Observer as the primary Town Official Newspaper for legal notices.

Motion: Caryl Sutterby Seconded: Jeremy Hall Appr: 5
Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to approve the following 1-year appointments, 1/1/2023-12/31/2023:

Attorney for the Town	Jeffrey Graff
Historian	Kevin Oliver
Bookkeeper	Helene Ribble
Town Hall Custodian: Inside	Chelsey Chappell
Town Hall Custodian: Outside/Clean-up	Michael Westfall
Planning and Zoning Sec	Peggy Carr

Motion: Caryl Sutterby Seconded: Jeremy Hall Appr: 5
Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to reappoint Eileen Rudaitis to the Zoning Board of Appeals for a 5-year term, 1/1/2023 – 12/31/2028.

Motion: George Lawson Seconded: Julie Dunkelberger Appr: 5
Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to approve the following salaries

Position	2021	2022	2023
Assessor	\$35,000	\$38,500	\$35,000
Code Officer	\$34,000	\$36,000	\$44,400
Council person (4)	\$1,900	\$1,900	\$1,900
Health Officer	\$200	\$200	\$200
Highway Superintendent	\$51,500	\$53,045	\$60,000
Justice	\$10,000	\$15,000	\$18,000
Supervisor	\$12,000	\$12,000	\$12,000
Town Clerk/Tax Collector	\$28,000	\$32,000	\$38,000

Motion: Jeremy Hall Seconded: Caryl Sutterby Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to approve the following Clerk Fees:

Marriage license	\$17.50
Certified copy	\$10.00
Search for record	\$10.00
Photocopy	\$ 0 .25
Returned check fee	\$25.00
Genealogical service	\$10.00 minimum

Motion: John Socha Seconded: Caryl Sutterby Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to approve the following zoning fees:

Building Permit	\$10.00 min.
Building without permit	double normal fee
Building Permit renewal	\$10.00 min.
Cert of Occupancy	no chg
Demolition Permit	no chg
Camper Permit	\$10.00 yr.
Fire Inspection	1 st no chg 2 nd \$25.00
Operating Permit	\$25.00
Special Use Permit & Variances	\$100.00
Zoning Board of Appeals App	\$100.00
Wastewater System Permit	
Tank	\$20.00
Leach Field only	\$20.00
Tank & Leach Field	\$40.00
Zoning Book, Comprehensive Plan	\$15.00
Subdivision Regulations	\$10.00
Junkyard Storage Regulations	\$10.00
Wastewater Regulations	\$10.00
Fireworks Permit	\$25.00
Tent Permit	\$10.00
Solar	\$50.00
Property Transfer Wastewater Inspection	\$50.00

Motion: John Socha Seconded: Caryl Sutterby Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to use the 2023 Federal mileage (\$0.625/ mile) rate to reimburse employees for use of their own car.

Motion: Caryl Sutterby Seconded: Julie Dunkelberger Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to reimburse required training hours at a rate of \$10.00 for all board members.

Motion: Caryl Sutterby Seconded: Julie Dunkelberger Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

A motion to renew the petty cash fund for the year 2023:

Planning Secretary	\$ 50.00
Clerk/Tax Collector/Registrar	\$100.00
Justice	\$100.00
Assessor	\$100.00
Zoning Officer	\$ 50.00
TOTAL	\$400.00

Motion: George Lawson Seconded: Caryl Sutterby Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

RESOLUTION ~~60~~ -2023

RESOLVED, that the Town Board does hereby agree to the temporary assignment of its Justice, Carrie A. Wood, to preside in other town/villages courts in the seventh Judicial District as need arises during the year 2023 and approved the temporary assignment from other town/villages courts in the seventh Judicial District to its court as needed during the year 2023.

Motion: George Lawson Seconded: John Socha Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

RESOLUTION 61 -2023

RESOLVED, that the Town Board does authorize the supervisor to sign the Historical (B7140.4) agreement for the period January 1, 2023. through December 31, 2023.

Motion: Caryl Sutterby Seconded: Julie Dunkelberger Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

RESOLUTION 62 -2023

RESOLVED, that the Town Board does authorize the supervisor to sign the Village of Dundee Summer Youth Program (B7301.4) agreement for the period January 1, 2023, through December 31, 2023.

Motion: Caryl Sutterby Seconded: Julie Dunkelberger Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

RESOLUTION 63 -2023

RESOLVED, that this Town Board does hereby fix the following hourly wages

Bookkeeper	A1310.4	<u>\$22.00/hr.</u> ,	not to exceed budget	<u>\$5,000.00</u>
Court Clerk (20/hr./week)	A1111.1	<u>\$18.00/hr.</u> ,	not to exceed budget	<u>\$16,000.00</u>
Highway Typist	A5010.16	<u>\$22.00/hr.</u> ,	not to exceed budget	<u>\$3,500.00</u>
Planning/Zoning Secretary	B8020.4	<u>\$17.00/hr.</u> ,	not to exceed budget	<u>\$1,200.00</u>
Inside Custodian	A1620.4	<u>\$45.00/occasion.</u> ,	not to exceed budget	<u>\$2,340.00</u>
Outside Custodian	A1620.4	<u>\$25.00/occasion</u>	not to exceed budget	<u>\$1,250.00</u>
Clean-up	A8810.4	<u>\$100.00/occasion</u>	not to exceed budget	<u>\$200.00</u>

Motion: John Socha Seconded: Caryl Sutterby Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

RESOLUTION 64 -2023

RESOLVED to reappoint Amy M. Fleet as Deputy Town Clerk and Deputy Registrar until December 31, 2023
 And HEREBY BE IT RESOLVED that this Town Board does hereby fix her hourly wage.

Deputy Town Clerk A1410.4 \$18.00/hr., not to exceed budget \$3,500.00
 Motion: John Socha Seconded: Caryl Sutterby Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

RESOLUTION 65 -2023

RESOLVED, that this Town Board does hereby fix the 2022 salaries for the following employees:

Highway employees	2021	2022	2023
Quinn Sutherland, Deputy	\$22.15	\$22.80	\$24.10
Jason Trank	\$21.65	\$22.30	\$23.60
Fred Cratsley	\$21.65	\$22.30	\$23.60
Randy Abbey	\$19.00 (\$20.00)	\$20.65	\$21.95

Motion: Jeremy Hall Seconded: Julie Dunkelberger Appr: 5
 Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

RESOLUTION 66 -2023

RESOLVED, that this Town Board does hereby fix the 2023 employees health insurance contribution at 20 % of the annual premium as follows:

Simply Blue+ Gold 6 HDHP

- Single (Anthony DeStephen)
- Employee & Spouse (Randy Abbey)

Employee Contribution
26 Pay periods / Year

\$66.81 / \$1,737.14
\$133.63 / \$3,474.29

Town Contribution to
HSA (split quarterly)

\$1,440.00 (\$360.00)
 \$2,800.00 (\$700.00)

Simply Blue+ Bronze 4 HDHP

- Employee & Spouse (Ralph Warren)
- Employee & Child (Fred Cratsley)
- Family (Quinn Sutherland)

26 Pay periods / Year

\$88.91 / \$2,311.75
\$75.58 / \$1,964.98
\$126.70 / \$3,294.22

\$7,750.00 (\$1,937.50)
 \$7,750.00 (\$1,937.50)
 \$7,750.00 (\$1,937.50)

This resolution replaces all prior policies and resolutions.

Motion: George Lawson Seconded: Julie Dunkelberger Appr: 5

Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall Noes: None

BUDGET AMENDMENTS

On a motion by Caryl Sutterby, councilperson, seconded by Jeremy Hall, councilperson, the following budget amendments were

ADOPTED Ayes: George Lawson, John Socha, Julie Dunkelberger, Caryl Sutterby, Jeremy Hall
 Noes: None

RESOLVED that the Town Board, Town of Starkey, does hereby approve the following budget amendments

General Funds

Decrease Account A1081 for the PILOT Revenues by \$4,509.00
 Decrease Account A1090 for the Interest & Penalties Revenue by \$535.00
 Total \$5,044.00
 Increase Account A2610 for the Fines & Forfeitures Revenue by \$5,044.00

Increase Account A3040 for the Administrative Aid Revenue by \$557.00
 Increase Account A1330.1 for the Assessor Aid Wages by \$557.00

Increase Account A1410.4 for the Town Clerk Expenses by \$363.00
 Increase Account A1420.4 for Attorney Expenses by \$1,200.00
 Total \$1,563.00
 Increase Account A3005 for the Mortgage Tax Revenues by \$1,563.00

Increase Account A1620.4 for Town Hall Expenses by \$2,000.00
 Decrease Account A1620.2 for Town Hall Improvements by \$2,000.00

Decrease Account A5132.2 for the Garage Equipment Expenses by \$909.00
 Increase Account A5132.4 for the Garage Contractual Expenses by \$909.00

Highway Funds

Decrease Account DA5130.1 for the Machinery Wages by \$2,195.00
 Increase Account DA5130.4 for Machinery Expenses by \$2,195.00

The minutes of this meeting will be offered for approval at the next regular Town Board meeting, January 12, 2023, at 7:00 PM.

The meeting adjourned at 5:22 pm by George Lawson.



Candace J. Iszard, Starkey Town Clerk