

**Town of Starkey
Regular Meeting
January 14, 2021**

Members Present: George Lawson, Supervisor
Bill Holgate, Councilperson

Alan Giles, Councilperson
Jeremy Hall, Councilperson

Members Absent: Caryl Sutterby, Councilperson

Also, Present: Ralph Warren, Highway Superintendent
Brian Quackenbush, Code Enforcement Officer
Brian Shriver, Code Enforcement Officer (Zoom)

Ron Anderson, resident (Zoom)
Bob Schiesser, Planning Board (Zoom)

Recording Secretary: Candace Iszard, Town Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, Supervisor.

Approval of Minutes

Minutes of the December 10th, 2020, regular meeting of the Town Board, were approved as amended.

A motion was made by Alan Giles, councilperson, seconded by Bill Holgate, councilperson.

*All in favor; none opposed- Motion carried.

Minutes of the December 29th, 2020, Organizational/ Year-End meeting of the Town Board, were approved as amended.

A motion was made by Jeremy Hall, councilperson, seconded by Alan Giles, councilperson.

*All in favor; none opposed- Motion carried.

Reappointment Planning Board

- Rivka Davis was reappointed to the Planning Board for a 7-year term, 3/10/2021-3/8/2028.

Justice Court Audit

- The audit committee (Alan Giles and George Lawson) scheduled the Justice Court Audit for 1/21/2021 at 8:30 AM. Audit findings will be discussed at the next schedule meeting and submitted to the Unified Court System by March 1st, 2021.

Town Justice Position

- George Lawson, supervisor explained with the passing of Judge Halbritter, he has been in contact with the 7th judicial district regarding how to proceed with filling the vacant position. He states that the 7th judicial district will provide a temporary replacement until the Town can appoint a qualified replacement for the balance of 2021. The mandatory training is being offered in April, and the Justice position will be on the ballot in the November election. George and Candace will get the help wanted ad to the paper.

Vacation/Sick time and Holiday for Non-Elected, Salaried Employee

- George Lawson, Supervisor discussed that there is currently nothing written that addresses paid time off for employees that are appointed and paid a salary. Brian Quackenbush states that it has been hard to take vacations (1 week at a time), due to the lack of coverage, and typically has taken long weekends.

Job Descriptions and Employee Handbook Review

- George Lawson, Supervisor discussed that there are currently no job descriptions or written expectations for the Town of Starkey. He states that meeting with each department would be a start and recommends a subcommittee is established to discuss and recommend changes. He goes on to state that the current Employee Guidebook should also be reviewed annually.

Wastewater Law

- George discussed that feedback received from the Planning Board following their review of the proposed wastewater law. Steven Fulkerson, Planning Board Chair, sent over areas of concerns, the Board addressed the concerns, and Candace will draft a reply to the Planning Board to clarify questions/concerns.

Supervisor's Report — George Lawson

- George discussed that the increase to the Association of Towns Dues is a result of increased revenue associated with the solar and geo-thermal projects within the Town.

Highway Report — Ralph Warren

- Ralph stated that the 2021 Peterbilt is expected to be delivered next week.
- The 2006 International is in the repair shop with motor issues, Barrington has allowed us to borrow a truck from them while ours in the shop.
- Ralph would like to upgrade the internet service at the Highway barn from Frontier to Spectrum, he will get quotes on upgrading service.

- The grant that we applied for to fund the back up generators for the Town, we have been informed that we don't qualify for, as we have not experienced prolonged power outages in the past, therefore we do not have a mitigation cost to use for the Cost Benefit Analysis, George Lawson, states that we should continue to look at purchasing and installing the generator at the highway barn as a precaution in the event of severe weather. Ralph states that he will work on obtain quotes for purchase and installation.

Code Enforcement Report — Brian Quackenbush

- Brian Quackenbush submitted his annual report, highlighting that the Town has approved 48 Short-Term Rental in the past 3 years, and that 41% (20 systems) were required to update their septic systems. He also reported that he has issued 126 building permits, and 31 property transfer septic inspections.
- Brian Shriver is doing well with the training, meeting people, and getting a good picture of what is expected within the Code Enforcement position.

Town Clerk — Candace Iszard

- The monthly town clerk report was given to the Board.
- Tax season is under way, mail seems to be slow, and quite a few requests for duplicate bills this year.

Resolutions

RESOLUTION 1-2021

Bank Signatures

RESOLVED that the Town of Starkey Board does hereby appoint George Lawson as persons authorized to sign checks for the Justice Account (#000200234). They need to have their signature on file with Five Star Bank.

Motion: Bill Holgate Seconded: Jeremy Hall Apr: 4-0
Ayes: George Lawson, Alan Giles, Jeremy Hall, Bill Holgate Noes: None

RESOLUTION 2-2021

ADOPTS PROVISIONS OF EXECUTIVE ORDER 202.83 SUSPENDING THE REQUIREMENTS OF RENEWAL APPLICATIONS AS A CONDITION TO GRANTING EXEMPTIONS UNDER SECTIONS 459-C AND 467 OF THE REAL PROPERTY TAX LAW

Bill Holgate offered the following resolution,
which was seconded by Jeremy Hall

WHEREAS, the Governor of the State of New York by Executive Order No. 202 dated March 7, 2020, declared a state disaster emergency for the entire State of New York; and

WHEREAS, both travel-related and community contact transmission of COVID-19 have been documented in New York State and are expected to continue; and

WHEREAS, pursuant to Section 29-a of Article 2-B of the Executive Law, New York State Governor Andrew Cuomo did issue Executive Order 202.83 dated December 18, 2020, 2020, which authorized, by local option, the governing body, to adopt the provisions of that Executive Order 202.83, which temporarily suspends or modifies, subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law. The COVID-19 Emergency Eviction and Foreclosure Prevention Act of 2020 (Chapter 381 of the Laws of 2020) was signed into law by Governor Cuomo on December 28 mandating the provisions.

NOW THEREFORE BE IT RESOLVED, that pursuant to Executive Order 202.83 issued by New York State Governor Andrew Cuomo and Chapter 381 of the Laws of 2020, the Town Board of the Town of **STARKEY** hereby authorizes the Assessor to request an application where he or she has reason to believe that the applicant may have changed his or her primary residence, added an additional owner to the deed, transferred the property to a new owner, or died, and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to the Assessor; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

George E. Lawson, Supervisor
Alan Giles, Council Member
Jeremy Hall, Council Member
Bill Holgate, Council Member

I, Candace Iszard, Town Clerk, of the Town of STARKEY, Yates County, New York, do hereby certify the preceding resolution was duly adopted, at a regular/organizational Town Board meeting of the Town of Starkey held on January 14, 2021 and will be included in the minutes of said meeting.



Candace Iszard, Town Clerk

RESOLUTION 3-2021**Appointment of Planning Board Member**

On a motion by Bill Holgate, councilperson the seconded by Jeremy Hall, councilperson the following resolution was.

ADOPTED Ayes 4 Bill Holgate, Jeremy Hall, George Lawson, Alan Giles
 Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby appoint Rivka Davis to the Planning Board for the term ending March 8, 2028.

RESOLUTION 4-2021**Budget Amendments**

On a motion by Alan Giles, councilmen, the seconded by Jeremy Hall, councilmen, the following resolution was.

ADOPTED Ayes 4 George Lawson, Alan Giles, Bill Holgate, Jeremy Hall
 Nays 0

RESOLVED to make the following budget amendments to the General Fund for the year ending December 31, 2020.

Increase Account A1255 for Clerk Revenue by \$537.00

Increase Account A1410.4 for Town Clerk Expense by \$537.00

Increase Account A1420.4 for Attorney Contractual Expense by \$590.00

Increase Account A1620.4 for Town Hall Contractual Expense by \$2,790.00

Increase Account A1670.4 for Printing and Mailing by \$238.00

Increase Account A2401 for Interest Earnings by \$3,618.00

Increase Account A2610 for Court Fine Revenues by \$311.00

Increase Account A1110.4 for Town Justice Contractual Expense by \$311.00

Decrease Account A1110.2 for Town Justice Equipment by \$466.00

Increase Account A1111.1 for Court Clerk Wages by \$466.00

Audit of Claims

On a motion by Alan Giles, councilperson, seconded by, Jeremy Hall, councilperson the bills contained in the January 14th, 2021 abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers Number: 1-G through 19-G	\$235,042.36
Highway Fund	Vouchers Number: 1-H through 5-H	\$27,188.55
Ayes 4	George Lawson, Alan Giles, Bill Holgate, Jeremy Hall	
Nays 0		

With no further business, on a motion by George Lawson the meeting was adjourned at 8:20 PM.

Dated: January 14, 2021



Candace J. Iszard, Starkey Town Clerk