

**Town of Starkey
Regular Meeting
March 5, 2020**

Members Present: George Lawson, Supervisor
Alan Giles, Councilman
Caryl Sutterby, Councilwoman
Jeremy Hall, Councilman

Members Absent: Bill Holgate, Councilman

Also, Present: Ralph Warren, Highway Superintendent
Anthony DeStephen, Assessor
Brian Quackenbush, Code Enforcement Office
Robert Brechko, Democratic Commissioner, Yates County Board of Elections
Robert Neu, Resident
Alvin Zimmerman, Property Owner

Recording Secretary: Candace Iszard, Clerk

The regular Town of Starkey Board meeting was called to order at 7:00 PM by George Lawson, supervisor, at the Town Hall, 40 Seneca Street, Dundee, Yates County, New York.

Approval of Minutes

Minutes of the February 6, 2020, regular meeting of the Town Board, were approved as written. A motion was made by Alan Giles, councilman, seconded by Jeremy Hall, councilman.

*All in favor; none opposed- Motion carried.

Board of Elections

- Robert Brechko, Democratic Commissioner, Yates County Board of Elections reviewed and highlighted changes to election laws, Cyber Security updates and Budget impact and concerns.

Temporary Permit

- Robert Neu and Alvin Zimmerman were present and asked the Board to grant a 90-day temporary permit for the construction of storage sheds at the corner of Fir Tree Point Rd.
- Brian Quackenbush expressed concerns with meeting building codes. Both Rob and Alvin are in agreement that they will make the necessary updates to the building to meet the current code and schedule a fire inspection with Brian.

Court Audit

- George Lawson and Caryl Sutterby completed the Court Audit on February 14, 2020 at 9:00 AM. George Lawson, Supervisor reviewed the audit findings, noting that they recommended deposits be made within 72 rather than once week. As well as noted, that the records were up to date as of the time that Jerri left on vacation at the end of the year.

Pick Up Truck Bid Opening

- No bids were received for either of the advertisements; sale of the 2006 Chevy Pick up with plow and purchase of used 2015 or newer pickup.
- George suggested that we continue to use the 2006 Chevy Pick up through the summer, and place it for sale in the fall, as we just replaced the fuel tank.
- George also suggested "cleaning up" the specifications and request quotes on used trucks from Simmons Rockwell, Maguire, Friendly's and VanBortel.

Re-Evaluation

- Anthony DeStephen, assessor reviewed the impact of the Equalization Rates and the need for a re-evaluation. The Board agreed and approved a re-evaluation for the 2021 tax year.

Website

- Caryl Sutterby, councilmen spoke about web development and ADA compliance. She urges the board to look at different municipalities web pages and note which are preferred.
- George asked, Candace to poll the other clerks in the county for recommendations and experiences.

Wastewater Law

- The board discussed public outreach, (via flyers, mailings and public hearing) to educate property owners on updates and changes to the existing regulations. It was recommended that a letter be sent to each property owner, explaining the changes and what will be required and the time frame of the requirements.
- Implementation of the Wastewater Law was discussed.

- 1) 2-year voluntary inspection period with the new regulations, prior to a mandatory inspection schedule implementation.
- 2) Zone 1 "Critical Water Protection" would be inspected at a rate of 1/3rd each year for the 1st 3-years.
- 3) Zone 2 -Systems not within 200 feet of a DEC classified waterbody.
- 4) All remaining parcels.

The expectation that all Wastewater system inspections will be completed within 5 years of the mandatory inspection implementation date.

Code Enforcement Report — Brian Quackenbush

- Brian reported that the Planning Board is nearly finished with the changes to the Subdivision Regulation, the next step is to present changes to the Town Board, then schedule the Public Hearing.

Highway Report—Ralph Warren

- Ralph Warren, Highway superintendent reported, that he has been working on the 284 Assessments. Ralph submitted some for approval, copies will be available in the clerk's office.
- George Lawson, supervisor, discussed the mowing of the ditches and his observations of "pollinators" in 2019. Honeybees and Monarch butterfly's population appeared to be increased as a result of not mowing the ditches. He stated that allowing the clover and milkweed to grow, provided an environment for the Monarchs and honeybees to thrive. George proposed that we limit mowing to one pass on the roads edge, and near the corners for visibility and safety, and postpone season-end mowing until late October when the migration of the Monarchs has completed. The board agreed that an article should be written to the paper making the public why we are limiting the mowing of ditches and encourage all to do the same.
- Ralph discussed the CAT Excavator, currently on a buy back program. He asked for permission to purchase a new large machine with dual pump system, with the intention to keep it for 15 to 20 years. He estimates the cost to \$119,287 less the trade in of the current machine. The board agreed that obtaining a better machine, and keeping in is a better plan, as the buy back plan has changed dramatical since the Town started using it and is no longer financially beneficial.

Supervisor's Report — George Lawson

- Planning board continues to seek a new member for the vacant term. The classified advertisement placed in the paper to recruit individuals has not generated any interest.
- Wiring in the cellar of the Town hall, it has come to our attention following the installation that the electrical wiring in the cellar needs attention. With the new IT equipment, we have been experiencing a loss of connection with the internet modem. Dailey's Electric came to troubleshoot the issue and stated that it could take upwards of 4 hours to locate the cause of the problem. They recommended rewiring would be the efficient way to handle the problem, the estimate to rewire is under \$1000.00 (hourly rate \$60/hour) to update the wiring.

Town Clerk — Candace Iszard

- The monthly town clerk report was given to the Board. Candace reported that the tax collection is nearing the end. Second notices have been mailed.
- Reviewed sexual harassment training and the requirement for annual training.
- Parking issues at the Town Hall and the need for signs stating "Townhall Parking Only". Following a short discussing, all agree that signs would be beneficial. Ralph will order signs and install once received.

Resolutions

RESOLUTION 5-2020

Assessment

On a motion by Caryl Sutterby, councilmen the seconded by Jeremy Hall, councilmen the following resolution was

ADOPTED	Ayes	3	Jeremy Hall, Caryl Sutterby, Alan Giles
	Nays	0	
	Abstention	1	George Lawson

WHEREAS, section 305 of the New York State Real Property Tax Law mandates uniform and equitable assessment; and

WHEREAS, computer-assisted mass appraisal, technical advice and assistance are available with the New York State Office of Real Property Services; and

WHEREAS, the last town wide update of our real property took place in 2019; and

WHEREAS, The Town Board is convinced that an update is necessary to comply with section 305 of the New York State Real Property Tax Law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF STARKEY TOWN BOARD AS FOLLOW.

SECTION 1. That the Assessor for the Town of Starkey is hereby authorized to undertake and implement an update for the 2021 Assessment Roll.

SECTION 2. That the Town Board does hereby agree, in conjunction with the New York State Offices of Real Property Tax Services to support the Town's assessment staff in the update.

SECTION 3. That the Town Board and the Assessor are authorized to enter into any necessary agreements to achieve this purpose. The Town Board must approve any agreements resulting in the expenditures by the Town of Starkey. THIS RESOLUTION SHALL TAKE EFFECT IMMEDIATELY.

RESOLUTION 6-2020

Temporary Permit

On a motion by George Lawson, supervisor, seconded by Alan Giles, councilmen, the following resolution was

ADOPTED Ayes 4 Jeremy Hall, Caryl Sutterby George Lawson, Alan Giles
 Nays 0

RESOLVED that the Town Board, Town of Starkey does hereby authorize the issuance of a temporary permit for a period of 90 days for the manufacturing of sheds, with the understanding that the necessary paperwork will be submitted to the Starkey Planning Board and building will be brought to current code.

RESOLUTION 7-2020

Justice Audit

On a motion by Caryl Sutterby, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was

ADOPTED Ayes 4 Jeremy Hall, Caryl Sutterby George Lawson, Alan Giles
 Nays 0

RESOLVED that the Town Board, Town of Starkey audited the 2019 records of Justice Helen Halbritter and found them to be in order.

RESOLUTION 8-2020

CAT 310 Excavator

On a motion by Caryl Sutterby, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was

ADOPTED Ayes 4 Jeremy Hall, Caryl Sutterby George Lawson, Alan Giles
 Nays 0

RESOLVED to authorize Ralph Warren to purchase a new 2020 CAT 310 Excavator at the quoted price of \$119,287 (less the trade). Purchased thru the New York State OGS NJPA Heavy Equipment Contract - PC66988

RESOLUTION 9-2020

Update Townhall Wiring

On a motion by Caryl Sutterby, councilmen, seconded by Jeremy Hall, councilmen, the following resolution was

ADOPTED Ayes 4 Jeremy Hall, Caryl Sutterby George Lawson, Alan Giles
 Nays 0

RESOLVED to authorize Dailey Electric to update wiring in the Townhall at a cost of \$60.00 per hour, with an estimated total cost to be under \$1000.00.

Budget Transfers --- There were no budget transfers this month.

Audit of Claims

On a motion by Caryl Sutterby, councilmen, seconded by, Alan Giles, councilmen the bills contained in the March 5, 2020 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

	General Fund	Vouchers Number: 39-G through 60-G	\$15,064.16
	Highway Fund	Vouchers Number: 20-H through 36-H	\$14,287.53
Ayes	4	George Lawson, Alan Giles, Jeremy Hall, Caryl Sutterby	
Nays	0		

With no further business, on a motion by George Lawson the meeting was adjourned at 9:07 p.m.



Candace J. Iszard, Town Clerk